

## **BURNLEY BOROUGH COUNCIL**

### **NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS**

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive (unless otherwise stated) mainly during the months of November 2022 and onwards, published by 13th December 2022. Due to circumstances, these decisions could also be taken by Officers using urgency powers.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £100,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

<b>Matter for Decision</b>	<b>Purpose</b>	<b>Key Decision – Yes or No</b>	<b>Anticipate d date of decision</b>	<b>Public or Private report. If Private give reasons</b>	<b>List of documents to be submitted including any background papers</b>	<b>Contact person &amp; Executive Portfolio</b>
Lower St James Street Heritage Action Zone	To consider updated proposals relating to Lower St James Street Heritage Action Zone	Yes	January 2023	Private	Report setting out the key issues	Kate Ingram Strategic Head of Economy & Growth  Executive Member for Economy & Growth
Community Safety Strategic Update	To consider the strategic update for 2022-25	Yes	January 2023	Public	Report setting out the key issues	Joanne Swift Head of Streetscene  Executive Member for Community & Environmental Services
Food Safety Delivery Plan 2023	To consider the report setting out the plans for 2023	No (Full Council Policy Framework decision)	January 2023	Public	Report setting out the key issues	Joanne Swift Head of Streetscene  Executive Member for Community & Environmental Services

Health & Safety Delivery Plan 2023	To consider the report setting out the plans for 2023	No (Full Council Policy Framework decision)	January 2023	Public	Report setting out the key issues	Joanne Swift Head of Streetscene  Executive Member for Community & Environmental Services
Environmental Enforcement Services Procurement	To consider the report on the procurement of the service	Yes	January 2023	Public	Report setting out the key issues	Joanne Swift Head of Streetscene  Executive Member for Community & Environmental Services
Lancashire 2050 Strategic Framework	To consider a report on the Lancashire 2050 Strategic Framework	No	January 2023	Public	Report setting out key issues	Mick Cartledge Chief Executive  Leader
Empty Homes Programme	To consider a report on priority properties under the empty homes programme	Yes	January 2023	Public	Report setting out the key issues	Paul Gatrell Head of Housing and Development Control Executive Member for Housing and Development Control

Memorial Park Wheeled sports Area	To consider report recommending acceptance of tender	Yes	January 2023	Public	Report setting out the key issues	Simon Goff Head of Green Spaces & Amenities  Executive Member for Health & wellbeing
Burnley Bus Station Management Services Procurement	To consider a report on the Burnley Bus Station Management Services Procurement	Yes	January 2023	Private. The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person	Report setting out the key issues	Howard Hamilton-Smith, Head of Finance and Property Services Executive Member for Resources and Performance
Playing Pitch Strategy 2022-2032	To consider report recommending adoption of the Burnley playing Pitch Strategy	Yes	February 2023	Public	Report setting out key issues	Simon Goff Head of Green Spaces & amenities  Executive Member for Health & Wellbeing
Delivery Agent Cosy Homes in Lancashire (CHiL)	To consider the approval of entering into a new contract with the procured delivery agent for CHiL	Yes	Feb 2023	Public	Report setting out key issues	Clare Jackson Private Sector Housing Manager  Executive Member for Housing and Development

Allotment Review 2023	To consider a report reviewing the provision of and management of allotments	yes	March 2023	public	Report setting out key issues	Simon Goff Head of Green Spaces & Amenities  Executive Member for Health & Wellbeing
Cultural Strategy	To consider a report on a Cultural Strategy	Yes	June 2023	Public	Report setting out Key Issues	Simon Goff Head of Green Spaces and Amenities Executive Member for Health & Wellbeing

Meetings of the Executive will be held on the following dates: 19<sup>th</sup> January, 13<sup>th</sup> February and 15<sup>th</sup> March 2023. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting. All meetings are usually held at the Town Hall.

This Notice will be further updated by the following dates: 13<sup>th</sup> January and 14<sup>th</sup> February 2023 A further Notice will be given 5 clear days before each meeting listed above if the meeting or part of the meeting is to be held in private. If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to: Catherine Waudby, Head of Legal and Democratic Services, Town Hall, Manchester Road, Burnley BB11 9SA.

E-mail: [cwaudby@burnley.gov.uk](mailto:cwaudby@burnley.gov.uk)

Published: By 13th December 2022